

**CITY OF KEISER
CITY COUNCIL MEETING
November 20, 2023**

The Keiser City Council met in regular session Monday, November 20, 2023, at 6 pm at Keiser City Hall. In attendance were Mayor Rick Creecy; Recorder/Treasurer Peggy Sellars; and Councilmembers Donna Bell, Joey Jackson, and Lynn Skaggs. Councilmember Laura Smith was absent.

Mayor Creecy called the meeting to order at 6 pm and declared a quorum.

The October minutes were read and approved by a Bell motion, followed by a second from Skaggs; and all said aye.

Monthly financial reports were reviewed and approved by a Jackson motion, followed by a second from Bell.

OLD BUSINESS

Ordinance Amendment 2023-04A

- Ordinance 2023-04 was amended to specify that the city will not be responsible for water and sewer line installation to new additions. This will be the sole responsibility of the contractor.
Motion to amend – Bell; Second – Skaggs; all said aye.
Motion to dispense with reading 3 times rule – Bell; Second – Skaggs; all said aye.
Read in entirety – Motion – Jackson; Second – Bell; all said aye.
1st title only – Motion – Jackson; Second – Skaggs; all said aye.
2nd title only – Motion Jackson; Second – Skaggs; all said aye.
Emergency Clause – Motion – Jackson; Second – Skaggs; all said aye.
- Amendment to Ordinance 2023-04A was passed November 20, 2023.

Sewer Loan

- Much of the paperwork has been completed,
- In communication with the engineer and ANRC Project Administrator.
- A checking account has been set up for payments.

WFX Workshop in Monticello October 25th.

- 60 sector leaders and 20 community leaders attended.
- Discussions included:
 - i. Infrastructure challenges due to decades of neglect.
 - ii. Need for communities to consolidate.
 - iii. Shortage of licensed operators and workforce.
 - iv. Act 605 driving change with training and rate studies.

- v. **Contacts with KEY leaders were made.**

Online Bill Paying

- **Has been set up.**
- **All accounts have been linked.**
- **Payments have been made with no issues so far.**

Water Tank Grant

- **The presentation on our behalf will be made made to Quorum Court at tonight's budget meeting of the finance committee.**

NEW BUSINESS

2024 budget

- **Recommended changes from the workshop have been made.**
- **Motion to approve and accept 2024 budget – Jackson; Second – Bell; all said aye.**
- **The City of Keiser 2024 budget was approved November 20, 2023.**

Grants

- **LLEBG Police Grant for \$4k has been awarded.**
 - I. **All equipment has been ordered.**
 - II. **Laptops and printers have been installed in both police cars.**
 - III. **Awaiting software and certification from state to implement.**
- **COPS Microgrant for \$9,700 has been awarded.**
 - i. **Grant will be used to enhance KPD training and relations between KPD and community.**
 - ii. **Motion to accept – Jackson; second – Bell; all said aye.**
- **COPS Hiring Program (CHP) for \$90k has been awarded.**
 - i. **A 3-year payment for a 2nd full time officer.**
 - ii. **City's match is 25%.**
 - iii. **We're required to maintain the officer for an additional 12 months after the 3-year period.**
 - iv. **Motion to accept – Jackson; Second – Bell; all said aye.**

Policies & Procedures presented to council for review.

- **City of Keiser Travel Guidelines**
- **City of Keiser official communication policy**
- **City of Keiser Privacy and Documentation Policy**
- **City of Keiser Conflict Resolution Procedures**
- **City of Keiser Police Policies and Procedures**

City Workers Incentive Pay

- **Full time - \$600; Part time - \$300; Less than 6 months - \$150**

- Motion – Bell; Second – Jackson; all said aye.

Fire Department Pay

- Meetings, training, and fires - \$5,915; Chief \$1,000; Secretary \$400.
- Motion – Bell; Second – Skaggs; all said aye.

Other Business

- Officer Kimberly Newman introduced herself to the council.
- Penny Wilbanks will be starting 11/30 as the city's new Water/City Hall Coordinator.
- The city council was paid for 5 special meetings in 2022. The same number applies for 2023.
- A special meeting will be called Monday at 6 pm to approve the minutes of tonight's meeting in order to get them to the USDA before December 1, 2023.

The next regular city council meeting will be December 18, 2023, at 6 pm at Keiser City Hall.

With no further business to discuss, Skaggs motioned to adjourn the meeting, followed by a second from Bell; and all said aye. The meeting was adjourned at 7:05 pm.



Mayor Rick Creecy



Recorder/Treasurer Peggy Sellars