

Keiser City Council Agenda

March 17, 2025, Keiser City Hall

1. Call to Order
2. Roll Call
3. Minutes (February 2024 Regular Council Meeting)
4. Financial Report
5. Old Business
 - a. New Full Time Officer
 - b. Easement Main Street
 - c. Easement Cypress Street
 - d. LOPHI – Police Department
 - e. Subdivision West Main
 - f. Firearm in Orlando
6. New Business
 - a. 2023 Legislative Audit
 - b. Speed Limit on Main Street & Crosswalk
 - c. Business Tax
 - d. Home Business
 - e. Rural Services Block Grant (FD)
 - f. Credit Card Policy & Procedure
 - g. Advanced Grant Training
 - h. Grants
 - i. Applied For
 1. AARP Grant
 2. T-Mobile Hometown Grant Q1
 - ii. Awarded
 1. BCBS Mini Grant
7. Other Business
8. Next regular meeting will be April 21, 2025 @ 6:pm Keiser City Hall
9. Adjournment

CITY OF KEISER
City Council Meeting
February 18, 2025

The Keiser City Council met in regular session Tuesday, February 18, 2025, at Keiser City Hall at 6 PM. In attendance were Mayor Rick Creecy; Recorder Penny Wilbanks; and Councilmembers Donna Bell, Joey Jackson, and Laura Smith. Absent from the meeting was Councilman Lynn Skaggs.

In the January minutes, the date of the next meeting was changed from February 17th to February 18th due to February 17th being a holiday. The January minutes were then approved with a motion by Bell, followed by a second by Jackson; and all said aye.

Financial Reports for January were reviewed and approved with a motion by Smith; followed by a second by Bell; and all said aye.

OLD BUSINESS

- a. LOPFI– Police Department
Mayor Creecy informed the council members that he is still working on numbers and would have more information in the next meeting.
- b. Subdivision West Main
Mayor Creecy noted that he has had multiple conversations with Cotton to Steel and that they have put him in contact with Guy Pardew of Olympus Construction. In speaking with Mr. Pardew, Mayor Creecy has provided information on our vision for this subdivision.
- c. Easement on Cypress Street
Bobby & Linda Kirk have agreed to sign the easement for Cypress Street. Should they decide to change their minds on the agreement, we would have to go with the eminent domain process.
- d. Easement Main Street
 - i. Mayor Creecy is still in the process of negotiating with the University of Arkansas and has provided all information that they have requested. If further assistance is needed, we will contact Senator Dave Wallace.
 - ii. The Lift Station for Main Street has been scheduled for delivery in late April and should be installed by the end of May.
- e. Firearm in Orlando, FL.
The Glock that was taken to Orlando by Michael Shively in October, is now packaged and ready to ship back to us, according to Orlando Police.

NEW BUSINESS

- a. USDA Reports
 - i. The FY2024 profit & loss reports were reviewed and approved with a motion by Bell, followed by a second from Smith, and all said aye.
 - ii. These reports, along with other updated information, is required for yearly reviews for our (2) loans with USDA.
- b. Advanced Grant Training
 - i. Mayor Creecy will be attending an Advanced Grant Training Seminar in Little Rock on March 5-6.
- c. Police Officers
 - i. Chief Jerry Hamilton has hired a full-time officer, Josh Allen, to join the Keiser Police Department. Patrolman Allen has his certification but needs some refresher classes.
 - ii. We have (2) new Part-time officers. Officer Andrew Wyles also works for the Mississippi County Sheriff's Department, and Officer Austin French from Gosnell.
- d. Officer Initiatives
 - i. Chief Hamilton is working continuously on code enforcement to better the City of Keiser.
 - ii. Mayor Creecy has been working with Chief Hamilton on getting a Neighborhood Watch going for the City of Keiser. We want to make our citizens feel safe in Keiser.
 - iii. Our "Helmets for Heroes" program is to encourage our kids to be safe even while riding bikes. When we see a child wearing their helmet, they will get a reward and be entered in for a big prize.
 - iv. Chief Hamilton will initiate an event for fingerprinting the children and taking DNA samples.
- e. Grants
 - i. We have applied for a Lowes Hometown Grant to be able to have a Pickleball Court.
 - 1. A Harbor Freight grant has been applied for to purchase necessary tools for the Fire Department.
 - ii. The City of Keiser has received Fire Protection Grant Money in the amount of \$29,425.88 to purchase (3) SCBA and (2) AWIN Radios for the Fire Department. We also received a \$200 gift card from Harbor Freight. This card was given to Reggie Horton to purchase tools for the Fire Department.
 - iii. Mayor Creecy is working with Delta Regional on a grant for a Water Aerator. We are waiting for help from the community with letters of

support in identifying the issues at hand. Also, in the works there is a grant from T-Mobile to purchase a Basketball & Pickleball Court.

OTHER BUSINESS

- a. Dylan Smith is no longer an employee for the City of Keiser.
- b. Paul Borden has been hired to work in Dylan's place. Starting out part-time but will work towards being full-time.
- c. Mayor Creecy presented the Five Pillars of Growth for our Economic Development.

In conclusion, Councilman Bell enquired about the opening of the Diner and the Inspection of the City Street lights by Entergy.

With no further business to discuss, Jackson made the motion to adjourn, followed by a second from Smith; and all said aye.

The next regular council meeting will be March 17, 2025 @ 6 PM at Keiser City Hall.

MAYOR

RECORDER

CITY OF KEISER
February 2025 Bank Balances

GENERAL	\$251,359.38
ACT 833	\$42,876.78
STREET	\$170,689.86
WATER/SEWER REVENUE	\$10,129.55
WATER/SEWER OPERATING	\$104,510.23
ONE-CENT WATER	\$175,892.67
ONE-CENT SEWER	\$146,700.78
SEWER LOAN DEPRECIATION RES	\$11,536.65
METER DEPOSIT	\$26,184.03
	<hr/>
	\$939,879.93
CERTIFICATE OF DEPOSIT	\$60,136.00
	<hr/> <hr/>
	<i>\$1,000,015.93</i>
SQUARE PAY	\$2,172.08
FUN PARK GRANT	\$50,091.05
SEWER LOAN GRANT	\$179.09
COMMUNITY POLICING	\$1,971.68
COPS PROGRAM	\$755.74
PSEG	\$0.00
RURAL PARK GRANT	\$0.00
LIFT STATION GRANT	\$0.00
WATER TANK GRANT	\$0.00
	<hr/> <hr/>
	\$55,169.64
GRAND TOTAL	<i>\$1,055,185.57</i>

City of Keiser General Fund

3/11/2025 4:41 AM

Register: 1000 · BancorpSouth
 From 02/01/2025 through 02/28/2025
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/03/2025	44438	Office of Child Supp...	2030 · Child Support/...	S Smith 00252...	122.40	X		226,028.63
02/03/2025	44430	Jerry Hamilton	-split-		433.10	X		225,595.53
02/03/2025	44431	Penny L Wilbanks	-split-		578.54	X		225,016.99
02/03/2025	44432	Rodney N. Brown	-split-		630.41	X		224,386.58
02/03/2025	44433	Steven D Smith	-split-		156.23	X		224,230.35
02/03/2025	44434	Bennie Davis	-split-		380.28	X		223,850.07
02/03/2025	44435	Daniel Broughman	-split-		102.51	X		223,747.56
02/03/2025	44436	Howard V. Cross	-split-		76.30	X		223,671.26
02/03/2025	44437	Stacy F Burks	-split-		74.26	X		223,597.00
02/03/2025	44439	Andrew R Wyles	-split-		189.62	X		223,407.38
02/04/2025	D405662	Revenue	3700 · Sanitation Fees	1/26/25-2/01/25		X	880.90	224,288.28
02/05/2025		Entergy	3756 · Dog Pound Elec...	ACH, Withdra...	207.78	X		224,080.50
02/05/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	373.06	X		223,707.44
02/05/2025		Entergy	7400 · Fire Dept - Elec...	ACH, Withdra...	76.91	X		223,630.53
02/05/2025		Entergy	5400 · City Hall-Electr...	ACH, Withdra...	165.30	X		223,465.23
02/05/2025		Entergy	5401 · Main Street #1 -...	ACH, Withdra...	17.16	X		223,448.07
02/05/2025		Entergy	5403 · Main Street #3 -...	ACH, Withdra...	13.11	X		223,434.96
02/05/2025		Entergy	5402 · Main Street #2 -...	ACH, Withdra...	7.16	X		223,427.80
02/05/2025		Cadence	5327 · Return Check Fee	returned check ...	170.55	X		223,257.25
02/06/2025	44440	Steven D Smith	-split-		42.85	X		223,214.40
02/07/2025		Cadence	3950 · Misc Revenue	returned fees fr...		X	2.53	223,216.93
02/07/2025	44441	Andrews Tire Service	6350 · Sanitation - Rep...	Services billed ...	139.75			223,077.18
02/07/2025	44442	Buffalo Island Services	6200 · Sanitation-Wast...	January Rental	90.00			222,987.18
02/07/2025	44443	SkyCop, Inc	8006 · SkyCop, Inc.	Invoice #29467	330.38			222,656.80
02/07/2025	44444	Collier Electric	3765 · Dog Pound - Re...	Inv #14972	2,614.23			220,042.57
02/07/2025	44445	Kennemore Home Im...	3755 · Dog Pound	Statement # 6098	351.52	X		219,691.05
02/07/2025	44446	Gunn's Supermarket	5208 · City Expense	Inv 002003871...	84.99			219,606.06
02/07/2025	44447	Auto Tire & Parts	-split-	Account 53138	1,971.92	X		217,634.14
02/10/2025	D405665	Revenue	3500 · State Turnback ...	Municipal Gen...		X	769.28	218,403.42
02/10/2025	D405666	Revenue	3950 · Misc Revenue	Entergy Interes...		X	162.27	218,565.69
02/10/2025	D405667	Revenue	3200 · Franchise Tax	Franchise Fees		X	250.88	218,816.57
02/10/2025	D405668	Revenue	3725 · Garbage Bag Sa...	garbage bags 3...		X	340.00	219,156.57
02/10/2025	D405669	Revenue	3751 · Dog Tag Revenue	Pet Registrations		X	70.00	219,226.57
02/10/2025	D405670	Revenue	3754 · Misc - Dog Pou...	Fees for custo...		X	25.00	219,251.57
02/10/2025		Department of Finan...	2400 · Payroll Liabiliti...	71-0467243	828.00	X		218,423.57
02/10/2025	44455	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	130.20			218,293.37
02/10/2025	44448	Jerry Hamilton	-split-		433.08	X		217,860.29
02/10/2025	44449	Penny L Wilbanks	-split-		578.53	X		217,281.76
02/10/2025	44450	Rodney N. Brown	-split-		486.03	X		216,795.73
02/10/2025	44451	Bennie Davis	-split-		352.55	X		216,443.18

City of Keiser General Fund

3/11/2025 4:41 AM

Register: 1000 · BancorpSouth
 From 02/01/2025 through 02/28/2025
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/10/2025	44452	Stacy F Burks	-split-		193.47	X		216,249.71
02/10/2025	44453	Howard V. Cross	-split-		158.69	X		216,091.02
02/10/2025	44454	Daniel Broughman	-split-		33.23	X		216,057.79
02/11/2025	D405671	Revenue	3700 · Sanitation Fees	02/02/25-02/08...		X	5,739.42	221,797.21
02/11/2025	D405672	Revenue	3350 · Grant Revenue	AFPSB - Fire ...		X	29,425.88	251,223.09
02/11/2025		Ritter Communication	5450 · City Hall - Tele...	ACH, Withdra...	417.04	X		250,806.05
02/11/2025	44456	Patrick Boyd	8501 · Police Vehicle -...	Work on Police...	835.00	X		249,971.05
02/11/2025	44457	Mississippi County L...	6200 · Sanitation-Wast...	Acct #800	1,124.62	X		248,846.43
02/11/2025	44458	Department of Finan...	2035 · Sales & Use Tax	12/31/2024 Sa...	264.44	X		248,581.99
02/12/2025		Black Hills Energy	5308 · City Hall Gas (...)	ACH, Withdra...	320.36	X		248,261.63
02/12/2025	5193	Ritter Communication	7450 · Fire Dept - Tele...	Check, Withdra...	76.94	X		248,184.69
02/12/2025	5194	Ritter Communication	8450 · Police Dept - Te...	Check, Withdra...	25.50	X		248,159.19
02/13/2025		LOPFI	7200 · Fire Dept - Reti...	ACH Payment	130.91	X		248,028.28
02/13/2025		Cadence	5006 · Bank Fees	Analysis	1.78	X		248,026.50
02/14/2025	44469	Office of Child Supp...	2030 · Child Support/...	S Burks - 8782...	130.20	X		247,896.30
02/14/2025	44459	Penny L Wilbanks	-split-		578.53	X		247,317.77
02/14/2025	44460	Jerry Hamilton	-split-		433.09	X		246,884.68
02/14/2025	44461	Rodney N. Brown	-split-		496.63	X		246,388.05
02/14/2025	44462	Stacy F Burks	-split-		15.45	X		246,372.60
02/14/2025	44463	Bennie Davis	-split-		341.36	X		246,031.24
02/14/2025	44464	Paul D Borden	-split-		180.17	X		245,851.07
02/14/2025	44465	Daniel Broughman	-split-		83.12	X		245,767.95
02/14/2025	44466	Howard V. Cross	-split-		158.68	X		245,609.27
02/14/2025	44467	Andrew R Wyles	-split-		230.47	X		245,378.80
02/14/2025	44468	Austin J French	-split-		94.12	X		245,284.68
02/18/2025	D405673	Revenue	3700 · Sanitation Fees	02/09/25-02/15...		X	7,466.75	252,751.43
02/18/2025	D405674	Revenue	3950 · Misc Revenue	returned check ...		X	170.55	252,921.98
02/20/2025		American Express	-split-	4-61000	2,321.84	X		250,600.14
02/21/2025	44470	Buffalo Island Services	6200 · Sanitation-Wast...	Inv #6895	586.90			250,013.24
02/21/2025	44471	Buffalo Island Services	6200 · Sanitation-Wast...	Inv # 6977	90.00			249,923.24
02/24/2025		IRS	2400 · Payroll Liabilities	January	4,314.44	X		245,608.80
02/24/2025	44480	Office of Child Supp...	2030 · Child Support/...	S Burks 87827...	130.20	X		245,478.60
02/24/2025	44472	Penny L Wilbanks	-split-		578.85	X		244,899.75
02/24/2025	44473	Jerry Hamilton	-split-		433.34	X		244,466.41
02/24/2025	44474	Rodney N. Brown	-split-		529.54	X		243,936.87
02/24/2025	44475	Paul D Borden	-split-		197.64	X		243,739.23
02/24/2025	44476	Howard V. Cross	-split-		170.21	X		243,569.02
02/24/2025	44477	Daniel Broughman	-split-		143.97			243,425.05
02/24/2025	44478	Bennie Davis	-split-		277.51	X		243,147.54
02/24/2025	44479	Stacy F Burks	-split-		66.21	X		243,081.33

City of Keiser General Fund

3/11/2025 4:41 AM

Register: 1000 · BancorpSouth
 From 02/01/2025 through 02/28/2025
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/25/2025	D405675	Revenue	3950 · Misc Revenue	Reimbursement...		X	114.69	243,196.02
02/25/2025	D405676	Revenue	3200 · Franchise Tax	Entergy - 1st Q...		X	6,971.86	250,167.88
02/25/2025	D405677	Revenue	3415 · One Cent Sewer	one cent sewer		X	3,748.38	253,916.26
02/25/2025	D405678	Revenue	3410 · One Cent Water	one cent water		X	3,748.38	257,664.64
02/25/2025	D405679	Revenue	3400 · Local Sales & U...	county sales & ...		X	17,683.75	275,348.39
02/25/2025	D405680	Revenue	3200 · Franchise Tax	Ritter Commun...		X	248.68	275,597.07
02/25/2025	D405681	Revenue	3950 · Misc Revenue	refund		X	34.13	275,631.20
02/25/2025	D405682	Revenue	3700 · Sanitation Fees	2/16/25-2/22/25		X	1,951.46	277,582.66
02/25/2025		One-Cent Sewer Fund	1003 · Transfer	one-cent water	3,748.38	X		273,834.28
02/25/2025		Sewer Loan Debt De...	1003 · Transfer	one-cent sewer	3,748.38	X		270,085.90
02/25/2025	44481	Miller-Newell Engin...	9600 · Park Improvem...	Inv 84945, Job ...	12,050.00			258,035.90
02/25/2025	44482	Paragould Communi...	7225 · Fire Dept. Equi...	Estimate # 400...	4,921.88			253,114.02
02/26/2025	44483	Emergency Equipme...	7300 · Fire Dept = Sup...	Inv 512165 Cu...	222.94			252,891.08
02/27/2025		Black Hills Energy	7151 · Fire Dept Gas (...)	ACH, Withdra...	222.63	X		252,668.45
02/27/2025		LOPFI	7200 · Fire Dept = Reti...	ACH, Withdra...	468.00	X		252,200.45
02/27/2025	5196	Lowe's	6300 · Sanitation-Supp...	Check, Withdra...	88.05	X		252,112.40
02/27/2025	44484	Penny L Wilbanks	4300 · Recorder/Treas...	VOID: February				252,112.40
02/27/2025	44487	Rick Creecy	3960 · Misc Expense	February Milea...	203.05			251,909.35
02/27/2025	44485	Penny L Wilbanks	-split-		55.41	X		251,853.94
02/27/2025	44486	Rickey J Creecy	-split-		400.22			251,453.72
02/28/2025		Intuit	5209 · Office Technolo...	Supplies	94.34	X		251,359.38

Water & Sewer Fund

3/11/2025 4:46 AM

Register: 1000 - Bancorp - Revenue Fund

From 02/01/2025 through 02/28/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/04/2025	D406062	Revenue	3102 - Surcharge	1/26/25-2/01/25		X	496.00	10,198.18
02/05/2025		USDA/Rural Develo...	1975 - Well Construction		2,339.00	X		7,859.18
02/06/2025		Arkansas Department...	SRFKEISER - 02330-...	Loan Servicing...	130.63	X		7,728.55
02/11/2025	D406063	Revenue	3102 - Surcharge	2/02/25-2/08/25		X	1,824.00	9,552.55
02/18/2025	D406064	Revenue	3102 - Surcharge	02/09/25-02/15...		X	1,952.00	11,504.55
02/18/2025		USDA/Rural Develo...	1976 - New Water Pro...		2,239.00	X		9,265.55
02/25/2025	D406066	Revenue	3102 - Surcharge	2/16/25-2/22/25		X	864.00	10,129.55

Water & Sewer Fund

3/11/2025 4:47 AM

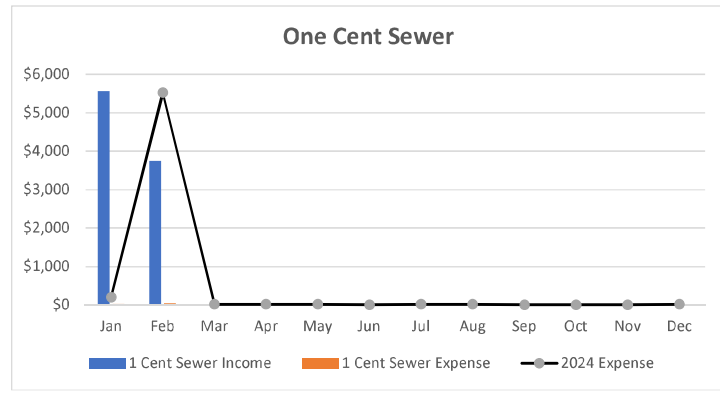
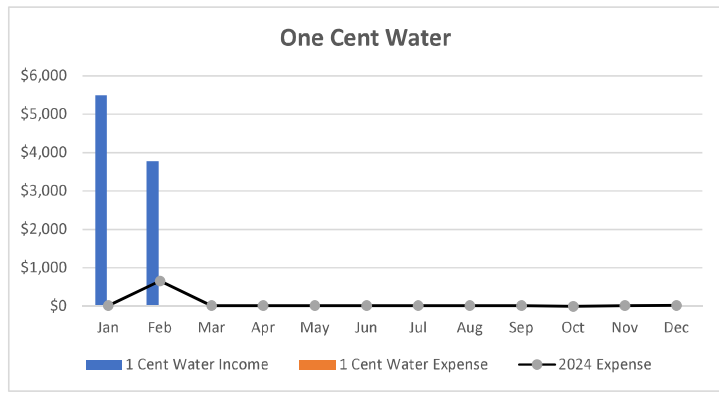
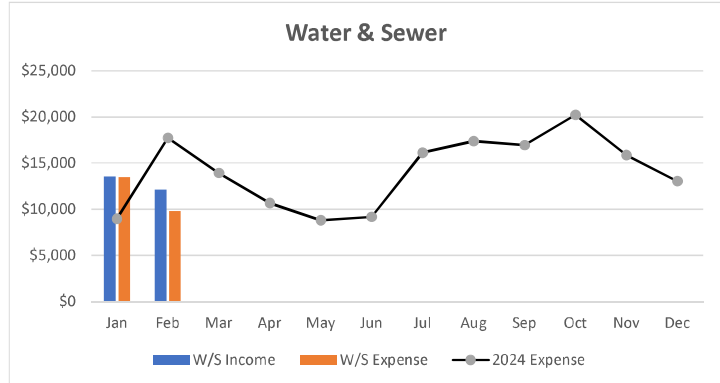
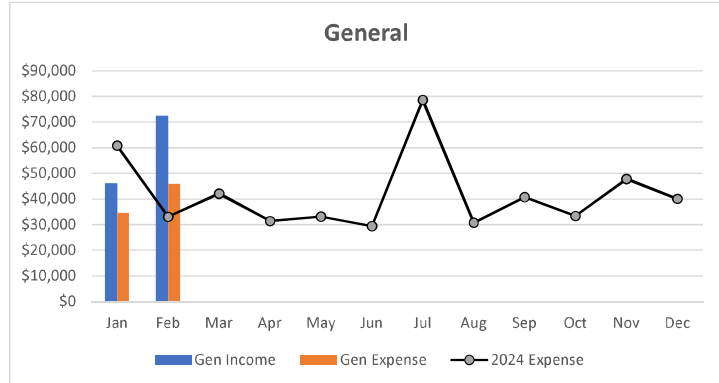
Register: 1200 - Bancorp - Operating Fund

From 02/01/2025 through 02/28/2025

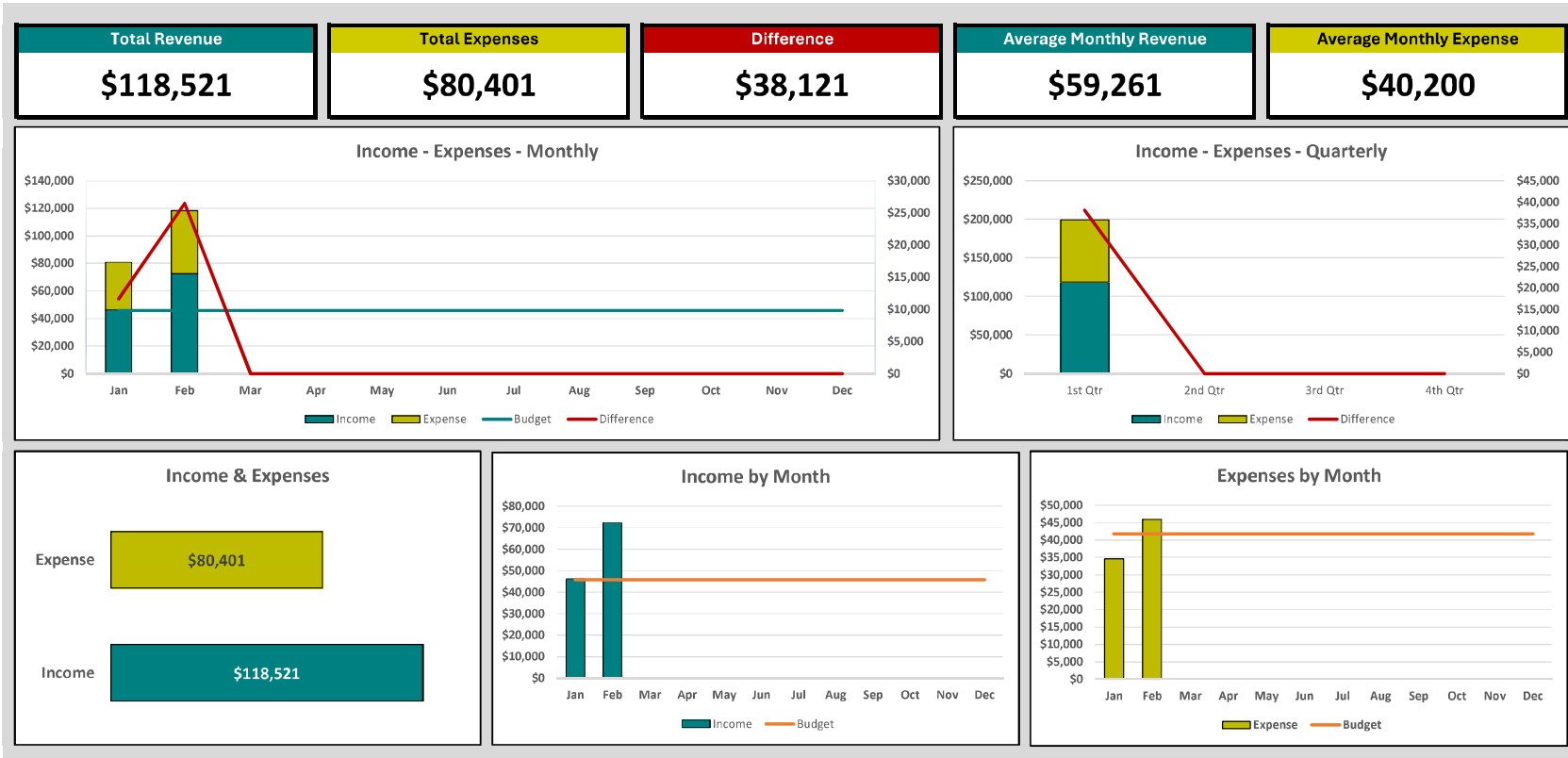
Sorted by: Date and Order Entered

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/04/2025	D416465	Revenue	3380 - Miscellaneous	Donation - Lesl...		X	51.38	102,697.68
02/04/2025	D416466	Revenue	3100 - Water Sales Rev	1/26/25-2/01/25		X	2,237.15	104,934.83
02/04/2025	D416467	Revenue	2100 - Transfer Funds ...	transfer bad de...		X	19.41	104,954.24
02/05/2025		Entergy	5400 - Electricity:5410...	ACH, Withdra...	747.27	X		104,206.97
02/05/2025		Entergy	5400 - Electricity:5415...	ACH, Withdra...	137.40	X		104,069.57
02/05/2025		Entergy	5400 - Electricity:5420...	ACH, Withdra...	175.36	X		103,894.21
02/05/2025		Entergy	5400 - Electricity:5425...	ACH, Withdra...	270.90	X		103,623.31
02/06/2025	12498	Jacob Mann	5350 - Repairs & Main...	Reimbursement...	240.00	X		103,383.31
02/07/2025	12499	Winwater of Northea...	5360 - Equipment	Customer 0027...	471.13			102,912.18
02/07/2025	12500	Hach	5300 - Supplies	Inv # 14344701	84.75			102,827.43
02/07/2025	12501	Auto Tire & Parts	5300 - Supplies	Acct 53138	271.51	X		102,555.92
02/10/2025		Ark Dept of Finance ...	4001 - Ark Sales Tax	71-0467243	328.00	X		102,227.92
02/11/2025	D416468	Revenue	3100 - Water Sales Rev	2/02/25-2/08/25		X	1,393.05	103,620.97
02/11/2025	12502	Environmental Servi...	5600 - Laboratory Anal...	001825	425.00	X		103,195.97
02/11/2025		Mississippi County E...	5400 - Electricity:5401...	ACH, Withdra...	382.11	X		102,813.86
02/12/2025		Entergy	5400 - Electricity	water	1,052.80	X		101,761.06
02/18/2025	D416469	Revenue	3100 - Water Sales Rev	02/09/25-02/15...		X	1,091.70	102,852.76
02/25/2025	D416470	Revenue	3100 - Water Sales Rev	2/16/25-2/22/25		X	2,190.09	105,042.85
02/25/2025	12503	Arkansas Department...	5650 - Permits & Fees	2024 Water Us...	10.00			105,032.85
02/26/2025	12504	Hawkins, Inc.	5300 - Supplies	VOID: chlorine		X		105,032.85
02/27/2025	12505	U S Post Office	5470 - Postage	Postage	122.62			104,910.23
02/27/2025	12506	Stephen Moore	5304 - Contract Labor	Meter Reading ...	400.00			104,510.23

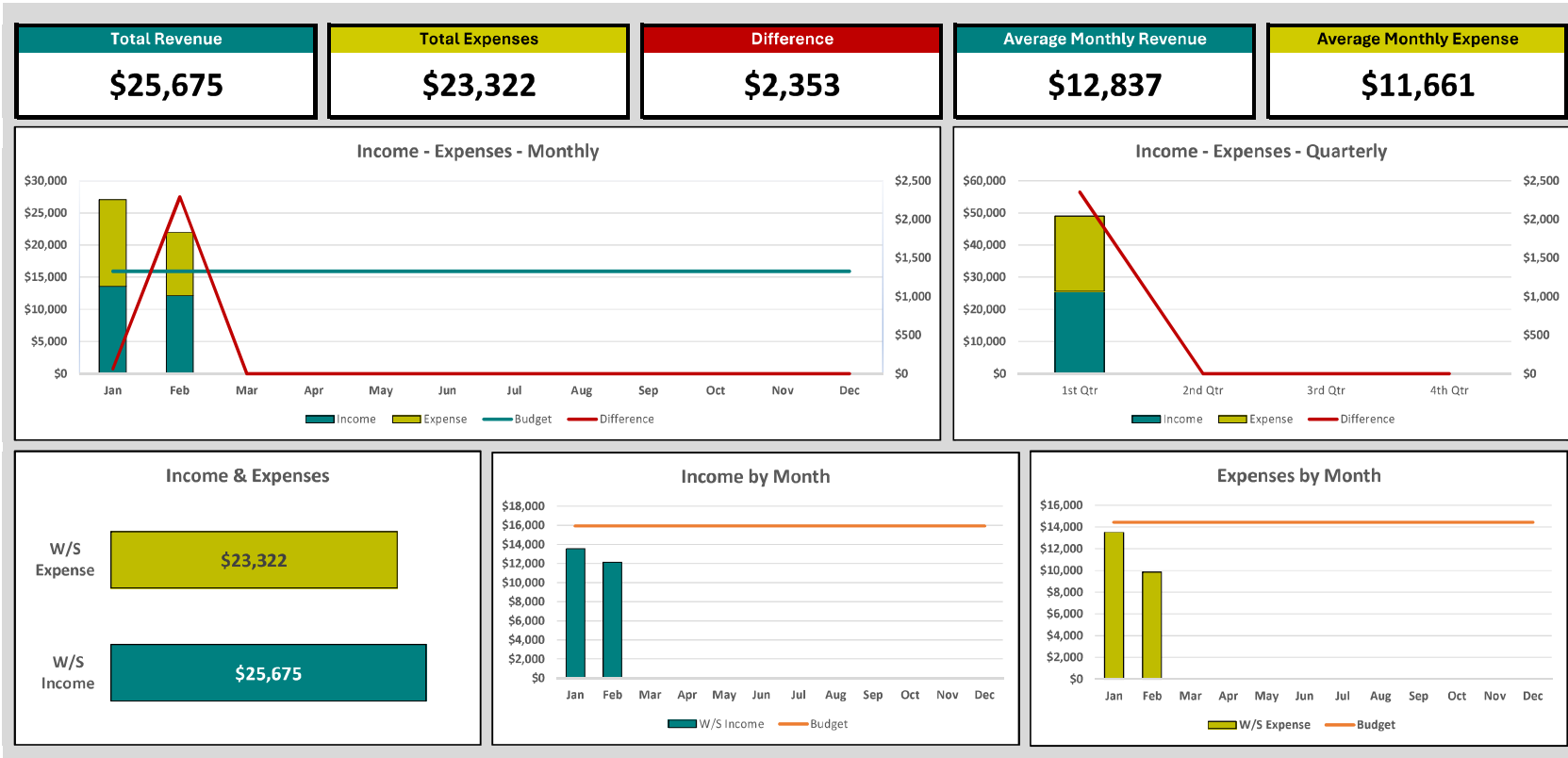
Month	Gen Income	Gen Expense	W/S Income	W/S Expense	1 Cent Water Income	1 Cent Water Expense	1 Cent Sewer Income	1 Cent Sewer Expense
Jan	\$46,213	\$34,562	\$13,556	\$13,495	\$5,488	\$24	\$5,562	\$21
Feb	\$72,308	\$45,839	\$12,119	\$9,827	\$3,768	\$24	\$3,751	\$36
Mar								
Apr								
May								
Jun								
Jul								
Aug								
Sep								
Oct								
Nov								
Dec								
	\$118,521	\$80,401	\$25,675	\$23,322	\$9,256	\$48	\$9,313	\$57
Variance	\$38,121		\$2,353		\$9,208		\$9,256	



2025 Gen



2025 W-S



2025 LOPFI Payments

	City		City	
	LOPFI Yearly		LOPFI Weekly	
	23.9%	25.9%	23.9%	25.9%
Chief of Police (Salary)	\$ 6,580.75	\$ 7,130.75	\$ 126.55	\$ 137.13
DOJ 2nd Fulltime Officer (Hourly)	\$ 7,963.90	\$ 8,629.50	\$ 153.15	\$ 165.95
(2) Part-Time Officer 24 hrs. wk (Hourly)	\$ 5,982.50	\$ 6,482.50	\$ 115.05	\$ 124.66
Auxiliary Officer	\$ 1,196.50	\$ 1,296.50	\$ 23.01	\$ 24.93
	\$ 21,723.65	\$ 23,539.51	\$ 418.00	\$ 452.94

	Employee		Employee	
	LOPFI Yearly		LOPFI Weekly	
	3.5%	9.5%	3.5%	9.5%
Chief of Police (Salary)	\$ 962.50	\$ 2,612.50	\$ 18.51	\$ 50.24
DOJ 2nd Fulltime Officer (Hourly)	\$ 1,164.80	\$ 3,161.60	\$ 22.40	\$ 60.80
(2) Part-Time Officer 24 hrs. wk (Hourly)	\$ 875.00	\$ 2,375.00	\$ 16.83	\$ 45.67
Auxiliary Officer	\$ 175.00	\$ 475.00	\$ 3.37	\$ 9.13
	\$ 3,177.30	\$ 8,624.20	\$ 61.14	\$ 165.94

Business Tax

Fee Amount

Type Business	\$25	\$50	\$75	\$100	\$125	\$150	\$175	\$200
Businesses	8	8	8	8	8	8	8	8
Rentals	105	105	105	105	105	105	105	105
	\$2,825	\$5,650	\$8,475	\$11,300	\$14,125	\$16,950	\$19,775	\$22,600


Yearly	\$2,825	\$5,650	\$8,475	\$11,300	\$14,125	\$16,950	\$19,775	\$22,600
5 Years	\$14,125	\$28,250	\$42,375	\$56,500	\$70,625	\$84,750	\$98,875	\$113,000
10 Years	\$28,250	\$56,500	\$84,750	\$113,000	\$141,250	\$169,500	\$197,750	\$226,000
15 Years	\$42,375	\$84,750	\$127,125	\$169,500	\$211,875	\$254,250	\$296,625	\$339,000
20 Years	\$56,500	\$113,000	\$169,500	\$226,000	\$282,500	\$339,000	\$395,500	\$452,000
25 Years	\$70,625	\$141,250	\$211,875	\$282,500	\$353,125	\$423,750	\$494,375	\$565,000

RE: Legal Advice on Home-Based Dog Grooming Business

From Caleb Alexander <CAlexander@arml.org>

Date Fri 3/7/2025 3:00 PM

To Rick Creecy <rjc.cityofkeiser@gmail.com>

 1 attachment (105 KB)

14-1-106 Home-based businesses--Legislative findings and intent--Definitions.pdf;

Hey Mayor,

I hope things are going well in your neck of the woods. John was (per usual) absolutely right. Municipalities are very restricted in their ability to regulate home based businesses. I'm not sure what the nature of the complaints your receiving are, but the city may not be able to do a lot to curb them. In many cases, complaints from citizens about homebased businesses will need to be handled like private nuisances—i.e. by a civil action between the citizens themselves, and the city isn't involved.

I've attached the statute that governs the limited scope in which municipalities can regulate home based businesses. Specifically, the statute states:

(d) Notwithstanding any other law, local government may license or regulate home-based work if the home-based work is not prohibited and shall only be restricted as to the following:

- (1) Advertisements, signs, or other exterior evidence that a residence is being used for any purpose other than a residence;
- (2) Nuisances, including without limitation odor, excessive dust, smoke, vibration, noise, light, heat, glare, or similar disturbances;
- (3) Health, fire, and safety codes;
- (4) Traffic, parking, building, and maintenance codes;
- (5) Protections for children, the elderly, and the infirm;
- (6) Limitations on the number of employees, customers, and tenants at the residence;
- (7) Prohibitions or limitations related to public health, safety, and welfare; and
- (8) Licenses and regulations that apply to businesses without regard to location.

Any ordinance that the city passes to regulate the business must adhere to section (d), and if the city attempts to prosecute a violation of the ordinance, it MUST show how the property/business owner's actions violate one of the enumerated clauses in § 14-1-106(d).

I hope this helps,

Caleb Alexander-McKinzie

ARKANSAS MUNICIPAL LEAGUE

501.978.6132

From: Rick Creecy <rjc.cityofkeiser@gmail.com>

Sent: Friday, March 7, 2025 11:06 AM

West's Arkansas Code Annotated
Title 14. Local Government (Refs & Annos)
Subtitle 1. General Provisions (Chapters 1 to 12) (Refs & Annos)
Chapter 1. General Provisions
Subchapter 1. Sport Shooting Ranges and Sports Facilities (Refs & Annos)

A.C.A. § 14-1-106

§ 14-1-106. **Home-based businesses**—Legislative findings and intent—Definitions

Currentness

(a) The General Assembly finds that:

- (1) Small businesses often begin at home because of lower costs and increased flexibility;
- (2) Home-based work plays a significant role in the economy as roughly half of all businesses in the United States operate primarily out of a residence; and
- (3) Local government can hold back entrepreneurs and limit the economy of this state by enacting ordinances that require an individual to obtain a permit to operate a business in or work from the individual's own residence.

(b) It is the intent of the General Assembly that this section strengthen home-based work and remove unnecessary barriers to working from home.

(c) As used in this section:

- (1) "Home-based work" means any occupation performed or business conducted by a resident within a residence that is clearly incidental to and secondary to the principal use of the structure for residential dwelling purposes;
- (2) "Legislative body" means the quorum court of a county or the council, board of directors, board of commissioners, or similar elected governing body of local government;
- (3) "Local government" means a city of the first class, a city of the second class, or an incorporated town;
- (4) "Ordinance" means an ordinance, resolution, or other appropriate legislative enactment of a legislative body that prohibits or requires an individual to obtain approval from a local government before operating a **home-based business** from a residence or performing home-based work, including without limitation home occupation permits and licenses; and
- (5) "Residence" means a permanent dwelling place, unit, or an accessory structure.

(d) Notwithstanding any other law, local government may license or regulate home-based work if the home-based work is not prohibited and shall only be restricted as to the following:

- (1) Advertisements, signs, or other exterior evidence that a residence is being used for any purpose other than a residence;
- (2) Nuisances, including without limitation odor, excessive dust, smoke, vibration, noise, light, heat, glare, or similar disturbances;
- (3) Health, fire, and safety codes;
- (4) Traffic, parking, building, and maintenance codes;
- (5) Protections for children, the elderly, and the infirm;
- (6) Limitations on the number of employees, customers, and tenants at the residence;
- (7) Prohibitions or limitations related to public health, safety, and welfare; and
- (8) Licenses and regulations that apply to businesses without regard to location.

(e) This section does not supersede:

- (1) An agreement between a homeowners' association and a homeowner; or
- (2) Any valid deed restrictions.

(f) If a local government takes enforcement action against an individual for violating an ordinance, then the local government shall demonstrate that the ordinance is consistent with subsection (d) of this section.

Credits

[Acts of 2021, Act 659, § 1, eff. July 28, 2021.](#)

A.C.A. § 14-1-106, AR ST § 14-1-106

The constitution and statutes are current through acts effective February 27, 2025, of the 2025 Regular Session of the 95th Arkansas General Assembly. Some statute sections may be more current; see credits for details. Also included are changes made by the Arkansas Code Revision Commission received through March 5, 2025.

Form RSBGP-4
Resolution

Resolution # 2025-01

Be it resolved by the Keiser City Council (governing body) of Keiser State of Arkansas a project entitled: KVFD Equipment Upgrade.

A Resolution authorizing Rick Creecy (governing official) to apply for a grant on behalf of City of Keiser.

Whereas, the Keiser City Council (governing body) has determined that Keiser meets eligibility requirements necessary to apply for a grant under the Rural Services Block Grant; and

Whereas, the Keiser City Council (unit of government) is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs; and

Whereas, the Keiser City Council (governing body) of Keiser recognizes the need for the project, concurs in its importance, and supports Keiser in its efforts to proceed with the same; and

Whereas, the Keiser City Council (governing body) has provided proof of ownership of the property to be enhanced by the project; and

Whereas, the Keiser City Council (governing body) has provided proof of the property value in the amount of \$ 9,542.29 to be used as match (if applicable); and

Therefore, be it resolved that the Keiser City Council (governing body) of Keiser hereby appropriates a sum of \$ 9,542.29 to complete the local match money requirement for the project entitled: KVFD Equipment Upgrade (if applicable); and

Now therefore, be it resolved by the Keiser City Council (governing body) that the Keiser City Council (governing body) affirms its commitment to take all action within its power to facilitate the receipt of the assistance of community development funds if Keiser is awarded a Rural Services Block Grant, and upon receipt to administer said grant by rules and regulations established by the United State of America, the State of Arkansas, and all empowered agencies thereof.

Adopted this 17 day of March, 2025, at a (regularly or specially) scheduled meeting of the governing body.

Approved: _____
Signature of Mayor or County Judge

Attest:

Subscribed and sworn to before me _____ My commission expires: _____

Form RSBGP-8
Excessive Force Resolution

**Resolution Establishing a Policy Prohibiting the Use of Excessive Force
by Law Enforcement Agencies within the Applicant's Jurisdiction
Against Individuals Engaged in Non-Violent Civil Rights Demonstrations**

Resolution No. 2025-02

Note: The following resolution must be enacted by each City or County as a condition of Arkansas Community and Economic Development Program funding.

Whereas, the Keiser (City/County) is applying for Arkansas Community and Economic Development Program funding.

Whereas, as required by the Housing and Community Development Act of 1974, as amended, it shall be the policy of Keiser (City/County) to ensure that the following are true:

1. The City/County has adopted and is enforcing this policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations.
2. The City/County will ensure that all law enforcement agencies within its jurisdiction will enforce all applicable State and local laws against physically barring entrance to or exit from a facility or location, which is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. In response to non-violent civil rights demonstrations, the City/County will be mindful and protective of the rights of all participants in such demonstrations, as well as any onlookers, bystanders, or any other persons located in the vicinity or owning property in the vicinity.
4. In connection with such demonstrations, the use of force shall be permitted only when necessary to protect the rights of individuals or to uphold the law. In no event shall the use of force in excess of that necessary to achieve the lawful goals of the City or County be permitted.

Now, therefore be it resolved that consistent with the goals and objectives of activities assisted under the Act, as amended, the Keiser (City/County) will adopt and enforce the policy contained herein.

Dated: March 17, 2025

Approved: _____

Rick Creecy, Mayor

(Name/Title)

Attest: _____

City of Keiser Credit Card Policy and Procedure

Effective Date: March 17, 2025

Approved by: Rick Creecy, Mayor

Purpose

The purpose of this policy is to establish guidelines for the use, authorization, and management of the City of Keiser's American Express and Lowe's credit cards. These procedures ensure responsible spending, proper documentation, and timely payment of balances.

Authorized Users

1. The City of Keiser's American Express and Lowe's credit cards are to be used exclusively for official city business.
2. The only individuals authorized to use these credit cards are:
 - o The Mayor
 - o The Financial Director
3. The Mayor may authorize another city employee to use the credit cards for specific purchases on a case-by-case basis. Such authorization must be documented prior to the purchase.

Purchase Authorization and Documentation

1. **Approval Requirement:** All purchases made with the City's credit cards must be authorized by the Mayor before the transaction occurs.
2. **Receipts:** A detailed receipt for each transaction must be provided to the Financial Director immediately upon completion of the purchase.
3. **Purchase Justification:** Each receipt must include a brief explanation of the purchase and how it pertains to city operations for all purchases.
4. **Unauthorized Purchases:** Personal or non-city-related purchases are strictly prohibited. If an unauthorized charge is made, the responsible party must reimburse the City immediately.

Payment and Reconciliation

1. **Monthly Statements:** The Financial Director is responsible for reviewing and reconciling the credit card statements each month.
2. **Timely Payment:** All credit card balances must be paid in full each month to avoid interest charges.

3. **Record Keeping:** Copies of all receipts, statements, and approvals must be maintained for auditing and financial reporting purposes.

Violations and Consequences

1. Failure to comply with this policy may result in the suspension or revocation of credit card privileges.
2. Misuse or unauthorized use of the City's credit cards may lead to disciplinary action, including but not limited to termination of employment and/or legal action.

Policy Review

This policy shall be reviewed annually or as needed to ensure compliance with city regulations and financial best practices.

Acknowledgment: By using the City of Keiser's credit cards, authorized users acknowledge that they have read, understand, and agree to abide by this policy.

Rick Creecy, Mayor
City of Keiser