

City of Keiser, Arkansas

2024 Annual Budget Report January 1st – December 31st

City of Keiser, Arkansas

2024 Annual Budget Report January 1 – December 31

Rick Creecy Mayor

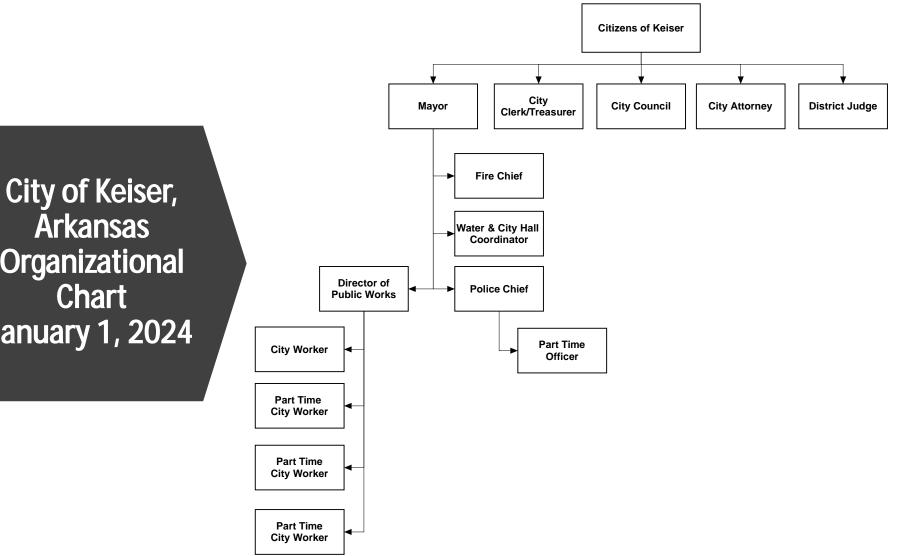
City Council and Other Elected Officials

Name	Ward	Position
Laura Smith	1	1
Joey Jackson	1	2
Donna Bell	2	1
Lynn Skaggs	2	2
Peggy Sellars, Sec/Treasurer		



Mission Statement

To make a positive difference in the community by efficiently managing public resources, serve by being open and transparent and providing effective services and leadership that exceed the expectations of our citizens.



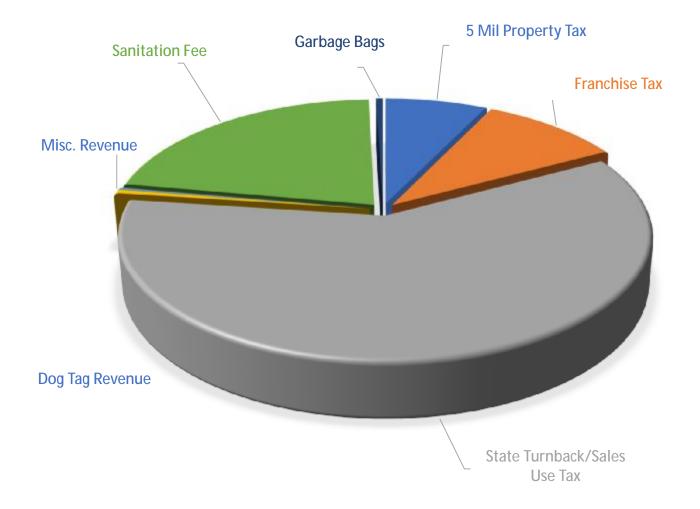
Organizational Chart January 1, 2024

City of Keiser									
Combined Budget S	ummary			One-Cent Water	\$135,000				
Fiscal Year 2024				One-Cent Sewer Water / Sewer	\$125,000 \$35,000				
	General Fund	Fire Dept Act 833	Street		Total Water & Sewer	Meter Deposit	Debt Reserve	Grants/Loan	GRAND TOTAL
BEGINNING BALANCE	\$165,000	\$14,500	\$110,000		\$295,000	\$24,300	\$60,136	\$159,002	\$827,938
	\$100,000	\$14,500	\$110,000		\$295,000	ͽ Ζ4,300	\$00,130	\$1 <u>5</u> 9,002	\$027,930
<u>REVENUE</u>									
5 Mil Property Tax	28,822	-	5,000		-	-	-	-	33,822
Franchise Tax	40,000	-	-		-	-	-	-	40,000
State Turnback/Sales Use Tax	240,000	-	63,000		-	-	-	-	303,000
Dog Tag Revenue	2,000	-	-			-	-	-	2,000
Misc. Revenue Sanitation Fee	1,000	-	-		-	-	-	-	1,000
	87,000 1,900	-	-		-	-	-	-	87,000 1,900
Garbage Bags Water / Sewer Revenue	1,900	-	-		- 268,500	-	-	-	268,500
Meter Deposits	-	-			200,500	4,500		-	4,500
Act 833 Turnback	-	13,000	_		-	4,500	_	_	13,000
Grant/Loan Revenue	-	-	-		-	-	-	1,804,856	1,804,856
PROJECTED REVENUE	400,722	13,000	68,000		268,500	4,500	-	1,804,856	2,559,578
TOTAL AVAILABLE	\$565,722	\$27,500	\$178,000		\$563,500	\$28,800	\$60,136	\$1,963,858	\$3,387,516
<u>EXPENDITURES</u>									
City Hall	96,603	-	-		-	-	-	- [96,603
Sanitation	143,700	-	-		-	-	-	-	143,700
Police Department	87,692	-	-		-	-	-	-	87,692
Fire Department	20,900	-	-		-	-	-	-	20,900
Library	1,200	-	-		-	-	-	-	1,200
Parks & Recreation	7,500	-	-		-	-	-	-	7,500
Water / Sewer	-	-	-		212,236	1,000	-	-	213,236
Street	-	-	63,500		-	-	-	-	63,500
Act 833 Fire Department	-	8,500	-		-	-	-	-	8,500
ARPA	-	-	-		-	-	-	-	-
Grant/Loan Expenses	-	-	-		-	-	-	1,940,695	1,940,695
PROJECTED EXPENDITURES	357,595	8,500	63,500		212,236	1,000	-	1,940,695	2,583,526
PROJECTED FY2023 SURPLUS	\$208,127	\$19,000	\$114,500		\$351,264	\$27,800	\$60,136	\$23,163	\$803,990

City of Keiser General Operating Budget FY 2024 REVENUE

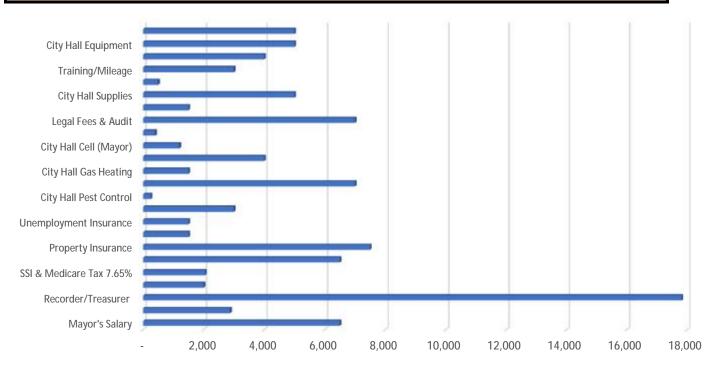
	2023	2023	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
5 Mil Property Tax	25,000	-	28,822	3,822	7.2%
Franchise Tax	31,500	-	40,000	8,500	10.0%
State Turnback/Sales Use Tax	200,000	-	240,000	40,000	5 9.9%
Dog Tag Revenue	-	-	2,000	2,000	0.5%
Misc. Revenue	-	-	1,000	1,000	0.2%
Sanitation Fee	85,000	-	87,000	2,000	21.7%
Garbage Bags	1,800	-	1,900	100	0.5%
Total Projected Revenue	\$ 343,300 \$	5 - \$	6 400,722	\$ 57,422	

Projected Expense	\$ 334,079	\$ 357,595
Expected Surplus	\$ 9,221	\$ 43,127
Beginning Balance	\$ 117,000	\$ 165,000
Projected FY Ending Surplus	\$ 126,221	\$ 208,127



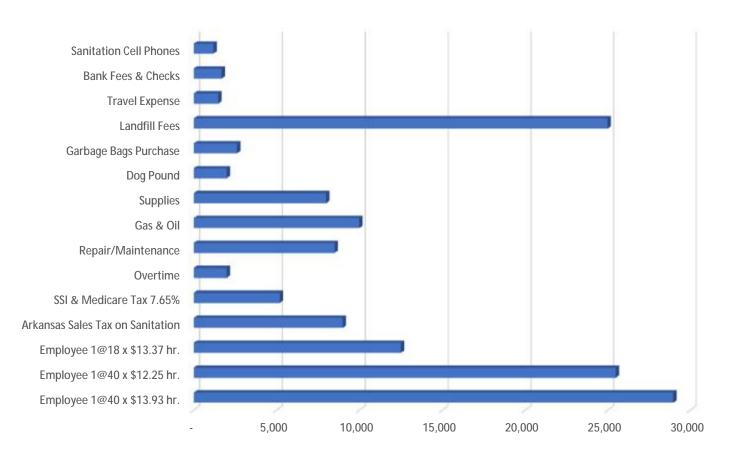
City of Keiser General Operating Budget

FY 2024 Expenses Operations & Maintenance	2023 BUDGET	2023 ACTUAL	2024 BUDGET	VARIANCE	Budget
Mayor's Salary	6,000	-	6,500	500	6.7%
Alderman's Salary	2,400	-	2,880	480	3.0%
Recorder/Treasurer	17,304	-	17,823	480 519	3.0 <i>%</i> 18.4%
Computer Tech/Software Update	2,000	-	2,000	517	2.1%
SSI & Medicare Tax 7.65%	2,000	-	2,000	- 50	2.1%
Vehicle Insurance	6,000	_	6,500	500	6.7%
Property Insurance	7,000	_	7,500	500	7.8%
Legal Defense Program	1,500	-	1,500	500	1.6%
Unemployment Insurance	1,500	-	1,500	(200)	1.6%
Workman's Comp	3,900	_	3,000	(900)	3.1%
City Hall Pest Control	250	-	250	(900)	0.3%
City Hall Electric	8,000	-	7,000	- (1,000)	0.3 <i>%</i> 7.2%
City Hall Gas Heating	1,500	-	1,500	(1,000)	1.6%
	3,100	-	4,000	- 900	4.1%
City Hall Phone (Ritter) City Hall Cell (Mayor)	3,100 800	-	4,000 1,200	900 400	4.1% 1.2%
City Hall Postage and Box Rent	500	-	400	(100)	0.4%
5	5,000	-		2,000	0.4 <i>%</i> 7.2%
Legal Fees & Audit		-	7,000	2,000	1.6%
City Hall Dues & Subscriptions	1,000 5,000	-	1,500 5,000	500	1.0% 5.2%
City Hall Supplies	5,000	-	5,000	-	
Drug Testing	500	-	500	-	0.5%
Training/Mileage	2,000	-	3,000	1,000	3.1%
Outreach/Development/Incentive	1,000	-	4,000	3,000	4.1%
City Hall Equipment	5,000	-	5,000	-	5.2%
City Hall Repairs and Maintenance	5,000	-	5,000	-	5.2%
Total Operations & Maintenance	\$ 88,454	\$	96,603	\$ 8,149	



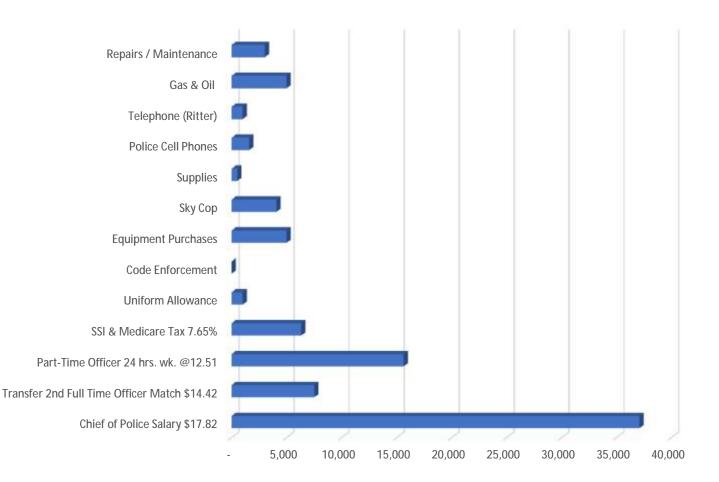
City of Keiser General Operating Budget FY 2024 Sanitation Expenses

Conitation Evacation	2023 BUDGET	2023 ACTUAL	2024 BUDGET		% of Pudget
Sanitation Expenses	DUDGET	ACTUAL		VARIANCE	Budget
Employee 1@40 x \$13.93 hr.	28,130	-	28,975	845	20.2%
Employee 1@40 x \$12.25 hr.	24,745	-	25,490	745	17.7%
Employee 1@18 x \$13.37 hr.	12,147	-	12,510	363	8.7%
Arkansas Sales Tax on Sanitation	9,000	-	9,000	-	6.3%
SSI & Medicare Tax 7.65%	5,000	-	5,200	200	3.6%
Overtime	2,000	-	2,000	-	1.4%
Repair/Maintenance	8,500	-	8,500	-	5.9%
Gas & Oil	12,000	-	10,000	(2,000)	7.0%
Supplies	7,000	-	8,000	1,000	5.6%
Dog Pound	2,000	-	2,000	-	1.4%
Garbage Bags Purchase	2,625	-	2,625	-	1.8%
Landfill Fees	25,000	-	25,000	-	17.4%
Travel Expense	1,500	-	1,500	-	1.0%
Bank Fees & Checks	1,700	-	1,700	-	1.2%
Sanitation Cell Phones	800	-	1,200	400	0.8%
Total Sanitation Expenses	\$ 142,147	\$ - \$	\$ 143,700	\$ 1,553	



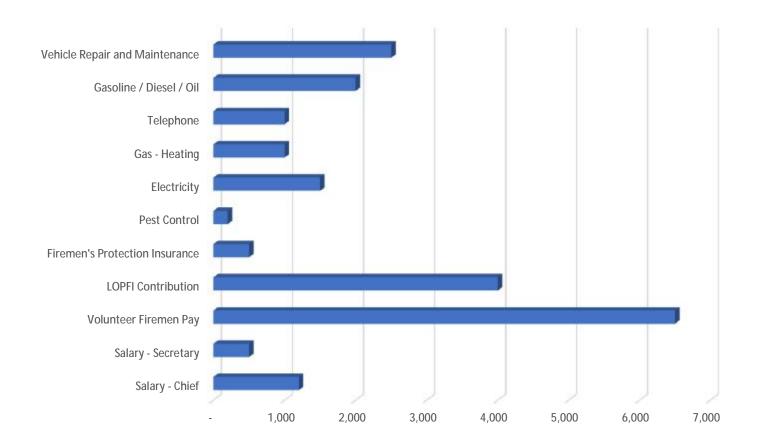
City of Keiser General Operating Budget FY 2024 Police Expenses

Police Dept. Expenses	2023 BUDGET	2023 ACTUAL	2024 BUDGET	VARIANCE	% of Budget
Chief of Police Salary \$17.82	35,992	-	37,075	1,083	42.3%
Transfer 2nd Full Time Officer Match \$14.42	-	-	7,500	7,500	8.6%
Part-Time Officer 24 hrs. wk. @12.51	15,161	-	15,616	455	17.8%
SSI & Medicare Tax 7.65%	3,950	-	6,326	2,376	7.2%
Uniform Allowance	1,000	-	1,000	-	1.1%
Code Enforcement	1,200	-	-	(1,200)	0.0%
Equipment Purchases	5,000	-	5,000	-	5.7%
Sky Cop	4,075	-	4,075	-	4.6%
Supplies	500	-	500	-	0.6%
Police Cell Phones	1,300	-	1,600	300	1.8%
Telephone (Ritter)	800	-	1,000	200	1.1%
Gas & Oil	5,000	-	5,000	-	5.7%
Repairs / Maintenance	3,000	-	3,000	-	3.4%
Total Police Expenses	\$ 76,978 \$	\$-\$	87,692	\$ 10,714	



City of Keiser General Operating Budget FY 2024 Fire Dept. Expenses

Fire Dept. Expenses	2023 BUDGET	2023 ACTUAL	2024 BUDGET	VARIANCE	% of Budget
Salary - Chief	1,000	-	1,200	200	5.7%
Salary - Secretary	400	-	500	100	2.4%
Volunteer Firemen Pay	4,500	-	6,500	2,000	31.1%
LOPFI Contribution	3,000	-	4,000	1,000	19.1%
Firemen's Protection Insurance	500	-	500	-	2.4%
Pest Control	200	-	200	-	1.0%
Electricity	1,700	-	1,500	(200)	7.2%
Gas - Heating	1,000	-	1,000	-	4.8%
Telephone	1,000	-	1,000	-	4.8%
Gasoline / Diesel / Oil	2,000	-	2,000	-	9.6%
Vehicle Repair and Maintenance	2,500	-	2,500	-	12.0%
Total Fire Dept. Expenses	\$ 17,800 \$	\$-\$	5 20,900	\$ 3,100	



City of Keiser General Library Operating Budget FY 2024 Expenses

	2023	2023	2024	
Library Expenses	BUDGET	ACTUAL	BUDGET	VARIANCE
Pest Control	 200	0	200	-
Repairs and Maintenance	1,000	0	1,000	-
Total Library Expenses	\$ 1,200	\$ -	\$ 1,200	\$ -

City of Keiser General Park & City Beautification Operating Budget FY 2024 Expenses

		2023	2023	2024	
Park & Beautification Expense	E	BUDGET	ACTUAL	BUDGET	VARIANCE
Electricity		-	-	-	-
Maintenance		2,500	-	2,500	-
City Beautification		5,000	-	5,000	-
Total Parks & Recreation Expense	\$	7,500	\$ -	\$ 7,500	\$ -

City of Keiser Fire Department Act 833 Operating Budget FY 2024 REVENUE

	2023	2023	3	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUA	<u> </u>	BUDGET	VARIANCE	Budget
Act 833 Turnback	10,000	-		13,000	3,000	100.0%
Total Projected Revenue	\$ 10,000	\$-	\$	13,000	\$ 3,000	

Franchise Tax Projected Expense \$ 8,500 \$ \$ 8,500 -\$ Expected Surplus \$ 4,500 1,500 \$ 24,577 \$ 14,500 Beginning Balance Projected FY Ending Surplus 26,077 19,000 \$ \$

Sales/Use Tax

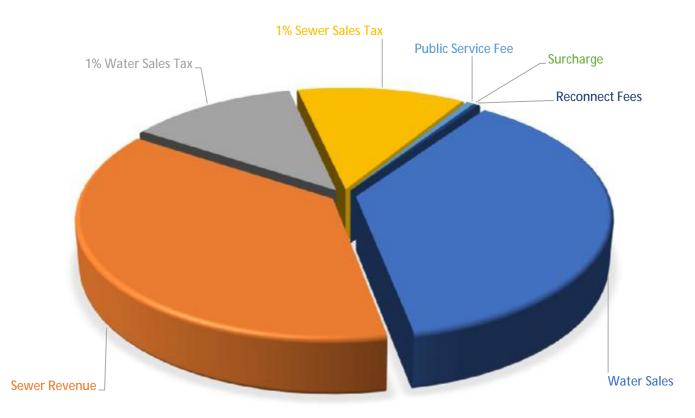
City of Keiser Act 833 Operating Budget FY 2024 Expenses

	2023	2023	2024	ļ	% of
Fire Dept. Act 833 Expense	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Act 833 - New Equipment	2,500	-	2,500	-	29.4%
Act 833 - Equipment Repairs	5,000	-	5,000	-	58.8%
Act 833 - Supplies	1,000	-	1,000	-	11.8%
Total Fire Dept. Act 833 Expense	\$ 8,500 \$	5 -	\$ 8,500	\$-	

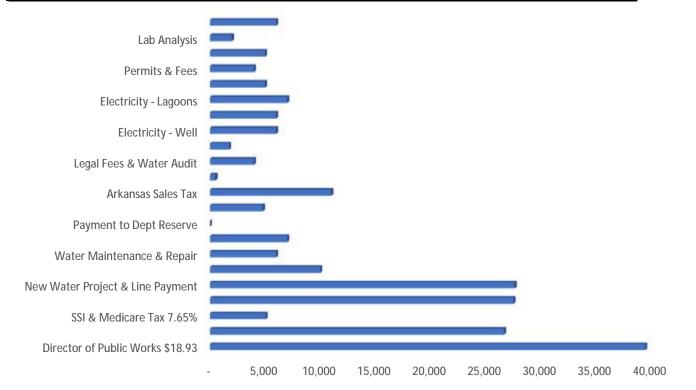
City of Keiser Water & Sewer Operating Budget FY 2024 REVENUE

ACCOUNT SUMMARY	2023 BUDGET	2023 ACTUAL 2024 BUDGET	% of VARIANCE Budget
Water Sales	84,500	- 100,000	15,500 37.2%
Sewer Revenue	42,313	- 100,000	57,687 37.2%
1% Water Sales Tax	33,000	- 33,000	- 12.3%
1% Sewer Sales Tax	33,000	- 33,000	- 12.3%
Public Service Fee	1,500	- 1,500	- 0.6%
Surcharge	42,000		(42,000) 0.0%
Reconnect Fees	1,000	- 1,000	- 0.4%
Total Projected Revenue	\$ 237,313 \$	- \$ 268,500	\$ 31,187

Projected Expense	\$ 186,752	\$ 212,236
Expected Surplus	\$ 50,561	\$ 56,264
Beginning Balance	\$ 215,000	\$ 295,000
Projected Ending Surplus Balance	\$ 265,561	\$ 351,264



City of Keiser					
Water & Sewer Budget					
FY 2024	2023	2023			
Water & Sewer Expenses	BUDGET	ACTUAL 2	024 BUDGET	VARIANCE	Budget
Director of Public Works \$18.93	38,242	-	39,389	1,147	14.7%
Water & City Hall Coordinator \$12.81	25,869	-	26,645	776	9.9%
SSI & Medicare Tax 7.65%	4,905	-	5,052	147	1.9%
Well Payment	26,868	-	27,500	632	10.2%
New Water Project & Line Payment	28,068	-	27,600	(468)	10.3%
Federal Compliance Audit	-	-	10,000	10,000	3.7%
Water Maintenance & Repair	6,000	-	6,000	-	2.2%
Sewer Maintenance & Repair	7,000	-	7,000	-	2.6%
Payment to Dept Reserve	-	-	-	-	0.0%
Meter Reader	4,800	-	4,800	-	1.8%
Arkansas Sales Tax	9,000	-	11,000	2,000	4.1%
Rural Water Dues	500	-	500	-	0.2%
Legal Fees & Water Audit	4,000	-	4,000	-	1.5%
Postage	1,500	-	1,750	250	0.7%
Electricity - Well	6,000	-	6,000	-	2.2%
Electricity - Pumps	6,000	-	6,000	-	2.2%
Electricity - Lagoons	6,000	-	7,000	1,000	2.6%
Treatment Chemicals	2,000	-	5,000	3,000	1.9%
Permits & Fees	3,000	-	4,000	1,000	1.5%
Rework Filter House Electrical	-	-	5,000	5,000	1.9%
Lab Analysis	2,000	-	2,000	-	0.7%
Supplies	5,000	-	6,000	1,000	2.2%
Total Water & Sewer Expenses	\$ 186,752		\$ 212,236	\$ 25,484	



City of Keiser Meter Deposits FY 2024 ACCOUNT VALUE

	2023	2023				% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	202	4 BUDGET	VARIANCE	Budget
Meter Deposits	4,500	-		4,500	-	100.0%
Projected Deposits	\$ 4,500	\$ -	\$	4,500	\$ -	
Projected Expense	\$ 1,000	\$ -	\$	1,000		
Expected Surplus	\$ 3,500		\$	3,500		
Beginning Balance	\$ 35,000		\$	24,300		
Projected FY Ending Surplus	\$ 38,500		\$	27,800		

City of Keiser Meter Deposits FY 2024							
	2023	2023					% of
Meter Refunds Expenses	BUDGET	ACTUAL	2024	BUDGET	V	ARIANCE	Budget
Deposit Refunds	1,000	-		1,000		-	
Total Meter Expenses	\$ 1,000		\$	1,000	\$	-	

City of Keiser Debt Reserve Fund FY 2024 ACCOUNT VALUE ACCOUNT SUMMARY		2023 BUDGET	2023 ACTUAL	2024	BUDGET	VARIANCE	% of Budget
Debt Reserve		-	-		-	-	
Projected Deposits	\$	-	\$ -	\$	-		
	*						
Projected Expense	\$	-	\$ -	\$	-		
Expected Surplus	\$	-		\$	-		
Beginning Balance	\$	60,000		\$	60,136		
Projected FY Ending Surplus	\$	60,000		\$	60,136		

City of Keiser Street Department FY 2024

REVENUE

ACCOUNT SUMMARY	2023 BUDGET	2023 ACTUAL	2024 BUDGET	VARIANCE	% of Budget
3500-State Turnback	63,000	-	63,000	-	93%
Transfer from General	-	-	-	-	0%
Millage	5,000	-	5,000	-	7%
Total Projected Revenue	\$ 68,000	\$ -	\$ 68,000	\$ -	
Projected Expense	\$ 61,000	\$ -	\$ 63,500		
Expected Surplus	\$ 7,000		\$ 4,500		
Beginning Balance	\$ 90,000		\$ 110,000		
Projected FY Ending Surplus	\$ 97,000		\$ 114,500		

ATD	2023	2023	2024		% of
STREET	 BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Electricity	13,000	-	13,500	500	21%
Speed Bumps	-	-	7,000	7,000	11%
Supplies	3,000	-	3,000	-	5%
Street Repairs	45,000	-	40,000	(5,000)	63%
Total Operations & Maintenance	\$ 61,000		\$ 63,500	\$ 2,500	

City of Keiser Arkansas Rural Community Park Grant FY 2024

REVENUE					
	2023	2023	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Rural Community Grant	15,000	-	-	(15,000)	
City Matching Funds	7,500	-	-	(7,500)	
Special Events Committee Match	7,500	-	-	(7,500)	
Total Projected Revenue	\$ 30,000	\$ -	\$ -	\$ (30,000)	
Projected Expense	\$ -	\$ -	\$ 30,000		
Expected Surplus	\$ 30,000		\$ (30,000)		
Beginning Balance	\$ -		\$ 30,000		
Projected FY Ending Surplus	\$ 30,000		\$ -		

		2023	2023	2024			% of
Park Expenses	E	BUDGET	ACTUAL	BUDGET	,	VARIANCE	Budget
Park Equipment		-	-	30,000		30,000	100%
Supplies		-	-	-		-	0%
Total Operations & Maintenance	\$	-		\$ 30,000	\$	30,000	

City of Keiser Mississippi County Lift Station Grant FY 2024

REVENUE						
	2023		2023	2024		% of
ACCOUNT SUMMARY	BUDGET		ACTUAL	BUDGET	VARIANCE	Budget
Mississippi County Grant	-		-	200,000	200,000	100%
City Matching Funds ARPA	66,363		-	-	(66,363)	0%
			-		-	0%
Total Projected Revenue	\$ 66,363	\$	-	\$ 200,000	\$ 133,638	
Projected Expense	\$ 4,755	\$	-	\$ 238,445		
Expected Surplus	\$ 61,608	Ŧ		\$ (38,445)		
Beginning Balance	\$ -			\$ 61,608		
Projected FY Ending Surplus	\$ 61,608			\$ 23,163		

	2023	2023	2024		% of
Lift Station Expenses	 BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Contractor	 -	-	211,500	211,500	89%
Engineering Fee	4,755	-	16,545	11,790	7%
Construction Inspection Fee	-	-	10,400	10,400	4%
Total Operations & Maintenance	\$ 4,755		\$ 238,445	\$ 233,690	

City of Keiser Mississippi County Water Tank Grant FY 2024

REVENUE

	2023	2023	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Mississippi County Grant	15,960	-	184,040	168,080	87%
Quorum Court Funds	-	-	27,100	27,100	13%
City Matching Funds General	100	-	-	(100)	0%
City Matching Funds ARPA	32,452	-	-	(32,452)	0%
City Matching Funds 1 Cent Water	34,832	-	1,016	(33,816)	0%
Total Projected Revenue	\$ 83,344	\$ -	\$ 212,156	\$ 128,812	
Projected Expense	\$ 15,950	\$ -	\$ 279,550		
Expected Surplus	\$ 67,394		\$ (67,394)		
Beginning Balance	\$ -		\$ 67,394		
Projected FY Ending Surplus	\$ 67,394		\$-		

Water Tank Expenses	2023 BUDGET	2023 ACTUAL	2024 BUDGET	VARIANCE	% of Budget
Water Tarik Experises	 DODULI	ACTORE	DODOLI	VARIANCE	Duuget
Contractor	 -	-	258,600	258,600	93%
Engineering	15,950	-	5,550	(10,400)	2%
Construction Inspection Fee	-	-	10,400	10,400	4%
Electrical	-	-	5,000	5,000	2%
Total Operations & Maintenance	\$ 15,950		\$ 279,550	\$ 263,600	

City of Keiser DOJ 2nd Full Time Officer Grant FY 2024

REVENUE

	2023	2023	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
DOJ Grant Funds	-	-	22,500	22,500	75%
Transfer City Matching Funds	-	-	7,500	7,500	25%
Total Projected Revenue	\$ -	\$ -	\$ 30,000	\$ 30,000	
Projected Expense	\$ -	\$ -	\$ 30,000		
Expected Surplus	\$ -		\$ -		
Beginning Balance	\$ -		\$ -		
Projected FY Ending Surplus	\$ -		\$ -		

		2023	2023	2024		% of
DOJ 2nd Officer Expenses	I	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Full Time Officer Salary		-	-	30,000	30,000	100%
		-	-	-	-	0%
Total Operations & Maintenance	\$	-		\$ 30,000	\$ 30,000	

City of Keiser DOJ Community Policing Grant FY 2024

REVENUE

	2023	2023	2024		% of
ACCOUNT SUMMARY	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
DOJ Grant Funds	-	-	9,700	9,700	100%
	-	-	-	-	0%
Total Projected Revenue	\$ -	\$ -	\$ 9,700	\$ 9,700	
Projected Expense	\$ -	\$ -	\$ 9,700		
Expected Surplus	\$ -		\$ -		
Beginning Balance	\$ -		\$ -		
Projected FY Ending Surplus	\$ -		\$ -		

DOJ Community Policing	2023	2023	2024		% of
Expenses	BUDGET	ACTUAL	BUDGET	VARIANCE	Budget
Transportation	-	-	600	600	6%
Meals	-	-	600	600	6%
Lodging	-	-	1,200	1,200	12%
Crime Analysis Software	-	-	500	500	5%
Printer	-	-	1,000	1,000	10%
Tablet	-	-	500	500	5%
Project Software	-	-	200	200	2%
Community Resource Material	-	-	1,000	1,000	10%
Overtime	-	-	1,100	1,100	11%
Misc. Expense	-	-	1,000	1,000	10%
Staff Training	-	-	2,000	2,000	21%
Total Operations & Maintenance	\$-	\$-	\$ 9,700	\$ 9,700	

City of Keiser ANRC Sewer Loan FY 2024

REVENUE

		2023	2023			% of
ACCOUNT SUMMARY	Bl	UDGET	ACTUAL	2024 BUDGET	VARIANCE	Budget
Construction Loan		-	-	1,353,000	1,353,000	100%
		-	-	-	-	0%
		-	-	-	-	0%
		-	-	-	-	0%
Total Projected Revenue	\$	- \$	-	\$ 1,353,000	\$ 1,353,000	

Projected Expense	\$ - \$	- \$ 1,353,0	000
Expected Surplus	\$ -	\$	-
Beginning Balance	\$ -	\$	-
Projected FY Ending Surplus	\$ -	\$	-

Sewer Loan Expenses	В	2023 UDGET	2023 ACTUAL 2	2024 BUDGET	VARIANCE	% of Budget
Construction		-	-	975,000	975,000	72%
Engineering		-	-	220,000	220,000	16%
Legal		-	-	18,000	18,000	1%
Cleaning & Televising Sewer		-	-	140,000	140,000	10%
Total Operations & Maintenance	\$	-		\$ 1,353,000	\$ 1,353,000	